

ROOSEVELT UNION FREE SCHOOL DISTRICT

"The Relentless Pursuit of Excellence In All That We Do!"

PUBLIC MEETING OF THE BOARD OF EDUCATION

Welcome to a public meeting of the Board of Education of the Roosevelt Union Free School District. This Board encourages citizen attendance at its public meetings in the interest of maintaining communication with you, so that you may better understand how your schools function and what they accomplish.

ABOUT THE BOARD OF EDUCATION

All Board Members were elected by the community for a 3 year term. All five members reside in the Roosevelt Union Free School District Community. All members serve without pay.

The Board of Education establishes policy for the conduct of the entire school district: Washington-Rose Elementary School, Centennial Avenue Elementary School, Ulysses Byas Elementary School, Roosevelt Middle School and Roosevelt High School.

The members of the Roosevelt Board of Education are:

Robert Summerville, President
Frank Scott, Vice President
Wilhelmina Funderburke, Trustee
Bishop J. Raymond Mackey, Trustee
Alfred T. Taylor, Trustee

James Milam, District Clerk

The school administration is responsible to the Board of Education for the day by day operation of the schools in conformance with policies which have been established. The Superintendent of Schools is Robert-Wayne Harris.

ADDRESSING THE BOARD

Citizens attending meetings will have an opportunity to address the Board. At the designated time, the Board sets aside time to hear from citizens who wish to discuss concerns. In order for the District Clerk to maintain accurate records of the meeting, individuals addressing the Board are requested to state their name, address and/or organization affiliate. Citizens may also communicate to the Board of Education by addressing a letter to the District Clerk, Roosevelt Union Free School District, 335 E. Clinton Avenue, Roosevelt, New York 11575.

Be advised that all Board of Education meetings are meetings held in public, not public meetings.

PLEASE BE AWARE THAT THIS MEETING IS BEING TAPED.
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www.rooseveltufsd.com

AGENDA

BOARD OF EDUCATION • ROOSEVELT, NEW YORK

ROOSEVELT UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • ROOSEVELT, NEW YORK

PLANNING MEETING

ROOSEVELT HIGH SCHOOL

THURSDAY JANUARY 12th, 2012

5:00 P.M. (Meeting convenes in Public Session)

“The Relentless Pursuit of Excellence In All That We Do!”

I. CALL TO ORDER Time: _____

II. DETERMINATION OF QUORUM

Robert Summerville	Absent _____	Present _____
Frank Scott	Absent _____	Present _____
Wilhelmina Funderburke	Absent _____	Present _____
Bishop J. Raymond Mackey	Absent _____	Present _____
Alfred T. Taylor	Absent _____	Present _____

ALSO IN ATTENDANCE:

James Milam	Absent _____	Present _____
Robert-Wayne Harris	Absent _____	Present _____
Marianna Steele, Ed. D.	Absent _____	Present _____
RG France	Absent _____	Present _____
Ronald Grotsky	Absent _____	Present _____

III. PLEDGE OF ALLEGIANCE

IV. SUPERINTENDENT’S REPORT

- Automated Substitute Placement and Absence Management (AESOP) – Ron Grotsky - 10 minutes
- MyLunchMoney.com – Greg Hamilton - 10 minutes
- Food Services Consultant - H.M.B. Consultants – Jim Begley – 10 minutes
- Annual Professional Performance Review (APPR) and State Improvement Grant (SIG) Update - 10 minutes

V. TREASURER’S REPORT – for the month of November 2011

VI. RESOLUTIONS FOR ACTION

- A. Organizational Items
- B. Curriculum and Instruction
- C. Educational Services
- D. Business
 - 1. Change Orders for High School Reconstruction Project
 - 2. Payment To RLI on Previously Approved Settlement Agreement
- E. Human Resources
 - Schedule A - Certified Staff Resolutions
 - 1. Certified Staff Appointments
 - Schedule B - Classified Staff Resolution
 - Schedule C - Extra Duty Stipends for All Staff Resolutions
 - 1. Co-Curricular Clubs/Activities Appointments
 - Schedule D - Certified Staff Tenure Recommendations
 - Schedule E - Substitute Teacher Recommendations
 - Schedule F - Adult / Continuing Education Resolutions EPE (Employee
 - Schedule G – Administrative Internships, Student Teachers,
Student Observers, Tutors / Federal Work Study Program Students
 - Schedule H – Official Name Change for All Staff

VII. RESOLUTIONS FOR DISCUSSION

The Board Chairperson is authorized to execute documents approved by the Board.

- A. Organizational Items
 - 1. Approval of Minutes
- B. Curriculum and Instruction
 - 1. Approval of CSE Minutes
 - 2. Out of State Conference
 - 3. Course Offerings
 - 4. Consultant Service Agreement
 - 5. Professional Development
 - 6. Federal and State Funded Grant Awards
- C. Educational Services
 - 1. Nassau BOCES Letter of Intent- 2011-12 ScholarChip Agreement
- D. Business
 - 1. Claims Auditor Report
 - 2. Warrants
 - 3. Budget Transfers
 - 4. Donation
 - 5. Budget Amendment
 - 6. Dissolution of Inactive Extra Classroom Clubs
 - 7. Cafeteria Repair Bid Awards
 - 8. Food Services Consultant
 - 9. Natural Gas Provider
 - 10. Use Of Facilities
- E. Human Resources
 - Schedule A - Certified Staff Resolutions
 - 1. Certified Staff Resolutions
 - 2. Approval of Memorandums of Agreement by and Between The Roosevelt Board of Education and Roosevelt Teachers Association
 - 3. Certified Staff Salary Adjustment
 - 4. Certified Staff Leave Request
 - 5. Rescinding Of Certified Staff Leave Requests
 - Schedule B - Classified Staff Resolution
 - 1. Classified Staff Resolutions
 - 2. Classified Staff Leave Request
 - Schedule C - Extra Duty Stipends for All Staff Resolutions
 - 1. Co-Curricular Clubs/Activities Appointments
 - 2. Rescinding of Coaching
 - Schedule D - Certified Staff Tenure Recommendations
 - 1. Certified Staff Requests For Extension of Probationary Period
 - Schedule E - Substitute Teacher Recommendations
 - Schedule F - Adult / Continuing Education Resolutions EPE (Employee
 - Schedule G – Administrative Internships, Student Teachers,
Student Observers, Tutors / Federal Work Study Program Students
 - 1. Field Placement Assignments
 - Schedule H – Official Name Change for All Staff

VIII. QUESTIONS/COMMENTS FROM THE PUBLIC ON ACTION ITEMS ONLY

At this time, the public is given the opportunity to address the Board of Education on action items only. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board once, for a maximum of three (3) minutes.

RESOLUTIONS FOR ACTION**A. ORGANIZATIONAL ITEMS**

No items

B. CURRICULUM & INSTRUCTION

No Items

C. EDUCATIONAL SERVICES

No Items

D. BUSINESS**1. CHANGE ORDERS FOR HIGH SCHOOL RECONSTRUCTION PROJECT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for \$15,019 for additional heating services, amending JNS Heating Services' contract from \$5,379,000 to \$5,394,019.
- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for \$22,454.89 for additional abatement, amending Fortunato Sons Contracting, Inc.'s contract from \$28,774,386 to \$28,796,840.89.

MOTION TO APPROVE BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

2. PAYMENT TO RLI ON PREVIOUSLY APPROVED SETTLEMENT AGREEMENT

- a. **BE IT RESOLVED**, that the Board of Education of the Roosevelt Union Free School District, having approved the Memorandum of Understanding, entered into between the District and RLI Insurance Company, dated April 26, 2011, on July 19, 2011, in accordance with its terms and conditions now authorizes payment to RLI Insurance Company, in the sum of \$125,000, pursuant to Sections 5 b and 6 of the Memorandum of Understanding.

WHEREAS, Smith Haven Mechanical, Inc. (“Smith Haven”), as contractor, entered into two separate contracts (the “Contracts”) with the Roosevelt Union Free School District (the “District”), as owner, to perform certain Heating, Ventilation and Air Conditioning and Plumbing and Fire Protection work on a project known as the Washington Rose Elementary School SED Project: 28-02-08-03-0-028-001 (the “Project”); and

WHEREAS, RLI Insurance Company (“RLI”), as surety for Smith Haven, has made certain claims against the District, set out in a Notice of Claim, dated May 27, 2011, and

WHEREAS, RLI commenced a legal action against the District in the Nassau County Supreme Court, on or about March 15, 2010, entitled RLI Insurance Company v. Board of Education of Roosevelt Union Free School District, Nassau Co. Sup. Ct. Index No.: 10-005110; and

WHEREAS, during the course of the legal action the District entered into negotiations with RLI, which resulted in the District and RLI entering into a Memorandum of Understanding, dated April 26, 2011, *which includes provisions for the payment to RLI of the total sum of \$500,000, of which \$250,00 has been paid to date*, designed to resolve all claims and open balances on the Project, subject to the approval of the Board of Education (the “Board”) of the District; and

WHEREAS, the District and RLI both seek to resolve all claims and legal actions between them in relation to the Project and to close out the Contracts and have been performing pursuant to the terms and conditions of the Memorandum of Understanding; and

WHEREAS, RLI has now completed the work required pursuant to Section 5 B of the Memorandum of Understanding, as accepted by the District’s Architect and Construction Manager and is, therefore, due the sum of \$125,000, pursuant to Section 6 of the Memorandum of Understanding

MOTION TO APPROVE BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

E. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT**SCHEDULE A**
Certified Staff Resolutions**1. CERTIFIED STAFF APPOINTMENTS**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individuals for employment, the appointment will be terminated immediately.

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following certified staff appointment:

i. Carpenter, Michelle

Appointment:	Probationary
Position:	Assistant Principal
Tenure Area:	Assistant Principal
Certification:	School Administrator / Supervisor
Effective:	January 17, 2012
Tenure Date:	January 17, 2015
Location:	Roosevelt MS
Replaces:	Jannie West-Mays (Retired)
Salary:	\$130,678.00 (pro-rated)

Appropriation in budget code: A2020-153-007-0000

MOTION TO REMOVE ITEM FROM THE TABLE

BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

MOTION TO APPROVE BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

SCHEDULE B
Classified Staff Resolutions

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individual for employment, the appointment will be terminated immediately. Civil Service appointments are made in compliance with the applicable rules and regulations of the Nassau County Civil Service Commission.

No Schedule B Actions Submitted for January 12th, 2012
Board of Education Meeting

SCHEDULE C
Extra Duty Stipends for All Staff Resolutions

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individuals for employment, the appointment will be terminated immediately.

1. CO-CURRICULAR CLUBS/ACTIVITIES APPOINTMENTS

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following staff members to serve in the following **co-curricular clubs/activities at Centennial ES** during the 2011-2012 school year. All activities are contingent upon sufficient student enrollment. If the clubs are not active, all funds will be deleted and will be paid back to the district.

<u>Club/Activity</u>	<u>Co-Curricular Advisor</u>	<u>Stipend</u>
i. Ferrara, Lisa	Student Council	\$575.00
ii. Henry, Valerie	Newspaper Club	\$1,150.00
iii. Hatalski, Christine	Peace Safety Patrol	\$575.00
iv. Reynolds, Tarsha	Cheerleading Club	\$575.00

Appropriation in budget code: A2850-158-02-000

MOTION TO REMOVE ITEM FROM THE TABLE

BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

MOTION TO APPROVE BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

SCHEDULE D

Certified Staff Tenure Recommendations

**No Schedule D Actions Submitted for January 12th, 2012
Board of Education Meeting**

SCHEDULE E

Substitute Teacher Recommendations

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear any of the following individuals for employment, all appointments will be terminated immediately.

**No Schedule E Actions Submitted for January 12th, 2012
Board of Education Meeting**

SCHEDULE F

Adult / Continuing Education Resolutions

**EPE (Employee Preparation Education)/WIA (Workforce Investment Area)
Program Resolutions**

**No Schedule F Actions Submitted for January 12th, 2012
Board of Education Meeting**

SCHEDULE G

**Administrative Internships, Student Teachers, Student Observers,
Tutors/Federal Work Study Program Students**

**No Schedule G Actions Submitted for January 12th, 2012
Board of Education Meeting**

SCHEDULE H

Official Name Change for All Staff

**No Schedule H Actions Submitted for January 12th, 2012
Board of Education Meeting**

RESOLUTIONS FOR DISCUSSION**A. ORGANIZATIONAL ITEMS****1. APPROVAL OF MINUTES**

- a. **BE IT RESOLVED**, that the Board of Education hereby approves the minutes for the following dates:

- i. **November 17th, 2011**
- ii. **December 22nd, 2011**

B. CURRICULUM & INSTRUCTION**1. APPROVAL OF CSE MINUTES**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Committee on Special Education Classification and Placement Report for the month of November 15, 2011 to December 15, 2011.

2. OUT OF STATE CONFERENCE

- a. **BE IT RESOLVED** that upon the recommendation of the Superintendent, the Board of Education hereby approves the out of state professional development conference, **Intervention Convention 2012** for Dr. Marianna Steele and Darleen Peterson to be held in Harbor Beach, Florida on February 8-10, 2012, **Total expenses to the District not to exceed \$500.00.**

Funding Source F2110-406-12-5500

3. COURSE OFFERINGS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the first reading of the 2012 – 2013 Roosevelt Middle School Course Offerings.
- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the first reading of the 2012 – 2013 Roosevelt High School Course Offerings.

4. CONSULTANT SERVICE AGREEMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves Dr. Audrey Cohan, independent consultant, to provide ESL and Language Acquisition professional development from February 1, 2012 to June 30, 2012. Payment not to exceed \$800.00 per day, or more than \$4,000.00 per year.

Funding Source F2110-469-12-0293

5. PROFESSIONAL DEVELOPMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves reimbursement for the following teachers who attended Professional Development at the PPS Summer Institute at the RTS hourly contractual rate of \$38.05. **Funding not to exceed \$266.35.**

Funding Source F2250- 150-11-5032

Participant	# Hours	Payment
i. Agyeman, Akosua	2 hours	\$76.10
ii. Catherine Burnett-Beasley	5 hours	\$190.25

6. FEDERAL AND STATE FUNDED GRANT AWARDS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the 2011-2012 STEMester of Service Grant Award from Youth Service America, in the amount of \$5,000.00.

Grant Name	Status	Amount	Fiscal Year
STEMester	Competitive	\$5,000.00	1/16/2012 – 4/22/2012

C. EDUCATIONAL SERVICES**1. NASSAU BOCES LETTER OF INTENT- 2011-12 SCHOLARCHIP AGREEMENT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the letter of intent between Nassau BOCES and the Roosevelt Senior High School to secure ScholarChip services for the next three years. ScholarChip will provide the following services for the high school, on-site student identification card management as well as point of access attendance. Services rendered shall not exceed \$27,672.00 for the 2011-12 school year; \$14,785.00 for the 2012-13 school year; and \$ 15,232.00 for the 2013-14 school year: Total cost not exceed \$57,689.00.

D. BUSINESS**1. CLAIMS AUDITOR REPORT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Claims Auditor Report for the month of November, 2011.

2. WARRANTS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the warrants for the month of November, 2011 as approved by the Claims Auditor.

FUND NAME	FUND	NOVEMBER
General Fund	Fund F	3,457,601.69
Federal/State Grants	Fund A	475,446.25
Capital Projects	Fund H	1,891,671.12
Cafeteria	Fund C	126,599.93
Trust and Agency	Fund T & A	468,669.03
Debt Service	Fund V	No Payment Made
Academic Improvement Grant	Fund AIG 1	No Payment Made

3. BUDGET TRANSFERS

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following budget transfers:

From Account #	To Account #	Amount	Payee and/or Purpose
A9901.960-09-0000	A1670.490-09-0000	\$89,348.00	To allocate funds for additional BOCES charges.
A1680.491-09-0000	A2010.490-09-0000	\$17,000.00	To allocate funds for additional BOCES charges
A2110.493-08-0000	A2010.490-09-0000	\$17,000.00	To allocate funds for additional BOCES charges
A9901.960-09-0000	A2010.491-09-0000	\$331,420.00	To allocate funds for additional BOCES charges
A9901.960-09-0000	A2250.490-09-0000	\$505,721.00	To allocate funds for additional BOCES charges
A9901.960-09-0000	A2250.491-09-0000	\$341,675.00	To allocate funds for additional BOCES charges
A2630.490-09-0000	A2280.490-09-0000	\$63,345.00	To allocate funds for additional BOCES charges
A9901.960-09-0000	A2110.473-11-0000	\$995,430.00	To allocate funds to Charter Schools for increase in student enrollment
A1310.150-09-0000	A1240.150-09-0000	\$24,000.00	To account for staff relocation to different building.
A1620.162-08-0000	A1620.162-05-0000	\$17,000.00	To account for staff relocation to different building.
A1620.162-08-0000	A1620.162-07-0000	\$15,000.00	To account for staff relocation to different building.
A2110.120-02-AIG2	A2110.120-04-AIG2	\$155,000.00	To account for staff relocation to different building.
A2110.120-05-AIG2	A2110.123-02-AIG2	\$41,000.00	To account for staff relocation to different building.
A2110.130-08-0000	A2110.123-05-AIG2	\$30,000.00	To account for staff relocation to different building.
A2110.130-08-0000	A2110.130-07-AIG2	\$21,000.00	To account for staff relocation to different building.
A2250.130-08-0000	A2250.120-02-AIG2	\$90,000.00	To account for staff relocation to different building.
A2250.130-08-0000	A2250.130-07-0000	\$57,600.00	To account for staff relocation to different building.
A2250.130-08-0000	A2250.150-09-1800	\$16,695.00	To account for staff relocation to different building.
A2250.130-08-0000	A2250.156-09-1800	\$5,160.00	To account for staff relocation to different building.
A9901.960-09-0000	A1420.441-09-0000	\$50,000.00	To allocated funds for increased legal services
A9901.960-09-0000	A1420.443-09-0000	\$50,000.00	To allocated funds for increased legal services
	TOTAL	\$2,933,394.00	

4. DONATION

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following items as part of the previously approved Cablevision MSG Varsity program known as “Everything High School” at no cost to the School District. This program will benefit 90 Communication Media Students under the direction of Vivian Isom and includes the following:
- i. \$1,000 General Supplies
 - ii. \$1,000 Advisor Stipend
 - iii. \$1,500 In the form of gift cards to purchase AV equipment
(Contingent on submission of content)
 - iv. \$1,500 Merit Based Scholarship
(Contingent on submission of 40 videos by May 15, 2012 and 20 of these videos must be before 12/15/2011)

5. BUDGET AMENDMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following amendments to the 2011-2012 budget in the amount of \$2,000 as a result of the MSG donation.

Appropriation Code:	A2110-520-08-0000	\$1,000 Supplies
Appropriation Code:	A2850-158-08-0000	\$1,000 Salaries

6. DISSOLUTION OF INACTIVE EXTRA CLASSROOM CLUBS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby dissolves the following clubs and further, that the dissolved clubs’ balance to be distributed equally to all remaining clubs.

CLUBS

i. Class of 2009	v. Public Speaking
ii. Class of 2010	vi. Yearbook 2009
iii. Class of 2011	vii. Yearbook 2010
iv. Hospitality	viii. Yearbook 2011

- b. **BE IT FURTHER RESOLVED**, whereas, the Yearbook Club of 2009, 2010 and 2011 still has a balance, the balance will be allocated to the Yearbook Club.

7. CAFETERIA REPAIR BID AWARDS

- a. **BE IT RESOLVED**, that upon recommendation of the Superintendent, the Board of Education hereby approves the following results from the Thursday December 20, 2011 Cafeteria Kitchen Equipment Maintenance Repair Bid Award Opening for the period of January 27th, 2012 through January 26th, 2013.

SUMMIT RESTAURANT REPAIRS**Kitchen Equipment – Maintenance and Repair**

Normal Service	Emergency Service	OT Weekend Holiday	Material Costs	Payment Discount
\$104/hour	\$104/hour	\$104/hour	MSRP less 30% * *Hobart Brand Equipment priced at MSRP +30%	None

Kitchen Refrigerator – Maintenance and Repair

Normal Service	Emergency Service	OT Weekend Holiday	Material Costs	Payment Discount
\$104/hour	\$104/hour M to Fri 8:00 am to 4:30 pm	\$160/hour	MSRP less 30%	None

8. FOOD SERVICES CONSULTANT

- a. **BE IT RESOLVED**, that upon recommendation of the Superintendent, the Board of Education approves the Food Services Consultant Agreement between Roosevelt Union Free School District and **H.M.B. Consultants**, for the purpose of the food services bid preparation. **Funding not to exceed \$8,000.00.**

Appropriation code: C2860.409-09

(Tabled at the October 27th, 2011 Meeting
for further discussion and negotiation)

9. NATURAL GAS PROVIDER

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts Natgasco, replacing National Grid, as the natural gas provider for District, effective as of December 1st, 2011. Invoicing will continue through National Grid.

Appropriation Codes: **A1620.414-02-0000**
 A1620.414-03-0000
 A1620.414-04-0000
 A1620.414-05-0000
 A1620.414-07-0000
 A1620.414-08-0000

(Tabled at the December 22nd 2011 Meeting
per the advice of Legal Counsel)

10. USE OF FACILITIES

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Use of Facilities Request for the Roosevelt PAL to use the Centennial Avenue Elementary School gymnasium to hold soccer practice, on Mondays and Wednesdays from 6:00pm to 8:15pm during the period of November to April 2012. The Use of Facility charges for this event, per the present fee schedule are \$1,100 (February to April 2012)
- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Use of Facilities Request for the Roosevelt PAL to use the Middle School at Ulysses Byas Elementary School gymnasium to hold basketball practice, on Mondays and Thursdays from 6:00pm to 8:00pm during the period of December to April 2012. The Use of Facility charges for this event, per the present fee schedule are \$600 (February to March 2012)
- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Use of Facilities Request for the Girl Scouts to use a classroom at Centennial Elementary School for a short term program, on Thursdays from 2:30pm to 3:30pm during the period of January to February 2012. There are no Use of Facility charges for this event, per the present fee schedule.

E. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT**SCHEDULE A**
Certified Staff Resolutions**1. CERTIFIED STAFF RESOLUTIONS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby appoints **Carmen Rivera**, to the position of Secondary Literacy Coach (location - High School) for the Roosevelt Union Free School District. This appointment is to a non-tenure bearing position, dependent upon funding pursuant to a **School Improvement Grant** from the New York State Education Department. The term of the appointment is effective **January 30, 2011, 2011 through June 30, 2012**, unless employment is terminated sooner at the discretion of the Board, and such service is at the pleasure of the Board of Education. There is no tenure associated with this position. The 2011-2012 annual salary for this position will be in accordance with the Roosevelt Teachers Association collective bargaining agreement, specifically, Level: BA +45 Step 9 \$75,382.00 (pro-rated). By accepting this appointment, Ms. Rivera is accepting a limited term assignment. Ms. Rivera holds the following certifications: **Certification TBD**

Funding Source: SIG / F2110-150-12-5123

2. APPROVAL OF MEMORANDUMS OF AGREEMENT BY AND BETWEEN THE ROOSEVELT BOARD OF EDUCATION AND ROOSEVELT TEACHERS ASSOCIATION:

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Memorandum of Agreement for **Roosevelt MS Football Coaches** dated October 19, 2011 and authorizes the President of the Board to execute the same.
- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Memorandum of Agreement for **Roosevelt Extra Duty Stipends** dated October 19, 2011 and authorizes the President of the Board to execute the same.
- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Memorandum of Agreement for **Robotics** dated November 22, 2011 and authorizes the President of the Board to execute the same.

3. CERTIFIED STAFF SALARY ADJUSTMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a salary adjustment for the following certified teacher:

i. **Wilkes, Dawn**

Position:	Elementary (Math Curriculum Specialist) teacher
Location:	Washington Rose ES
Effective:	December 9, 2011
From:	MA/Step 22 \$107,908.00
To:	MA+30/Step 22 \$112,254.00 (pro-rated)

Appropriation in budget code: A2110-123-05-AIG2

4. CERTIFIED STAFF LEAVE REQUEST

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a leave request for the following certified staff member:

i. **De Jesus, Jesenia**

Position:	Pre-K Teacher
Location:	Ulysses Byas ES
Reason:	Maternity Leave
Paid Leave:	February 27, 2012-April 17, 2012
Unpaid Leave:	April 18, 2012-June 30, 2012

5. RESCINDING OF CERTIFIED STAFF LEAVE REQUESTS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby rescinds the leave request (from the November 3, 2011 Board of Education Supplemental Agenda 1) which read as follows:

“BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby approves a leave request for the following certified teacher:

Schleicher, Loren

Position:	Teacher
Location:	Ulysses Byas ES
Reason:	Childcare
FMLA/Paid Leave:	November 14, 2011 – January 19, 2012
FMLA/Unpaid Leave:	January 20, 2012 – February 3, 2012”

SCHEDULE B
Classified Staff Resolutions

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individual for employment, the appointment will be terminated immediately. Civil Service appointments are made in compliance with the applicable rules and regulations of the Nassau County Civil Service Commission.

1. CLASSIFIED STAFF RESOLUTIONS

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following classified staff appointment:

i. Diallo, Sandra

Appointment:	Probationary
Position:	Teacher Aide
Effective:	January 31, 2012
Location:	Centennial ES
Probationary Period:	January 31, 2012 – July 30, 2012
Replaces:	Brenda Lee
Level:	Step 1
Salary:	\$21,626.00 (pro-rated)

Appropriation in budget code: A2250-163-09-0000

- b. BE IT RESOLVED**, that that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following staff member to serve as a **Smart Scholar Clerical at Roosevelt HS** during the 2011-2012 school year. Position functions after school approximately eight (8) times per month not to exceed \$5,900.00. The clerical rate is based on the individual's hourly rate.

<u>Name</u>	<u>Rate</u>
i. Davis, Maereatha	\$26.17/hr

Funding Source: F2110-150-12-1215

2. CLASSIFIED STAFF LEAVE REQUEST

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the return from leave request for the following classified staff member:

i. Chery, Jean

Position:	Security Aide
Location:	Roosevelt HS
Reason:	Security License Renewed
Effective:	December 14, 2011

SCHEDULE C**Extra Duty Stipends for All Staff Resolutions**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individuals for employment, the appointment will be terminated immediately.

1. CO-CURRICULAR CLUBS/ACTIVITIES APPOINTMENTS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individuals for **School Function Supervisors and Security at Roosevelt MS** for the 2011-2012 school year. Individuals listed below represents an available pool. Supervisors will be selected as needed and at the discretion of the Principal. The stipend for this position is the RTA contractual rate of **\$32.43 per hour**, not to exceed \$64.39 per event.

Name

- i. McCray, Leo**
- ii. Farbman, Barbara**
- iii. Bilella, Joe**
- iv. Maragh, Jason**
- v. Cheswick, Joan**

Funding Source: F2855 159 07 0000

**HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CO-CURRICULAR CLUBS/ACTIVITIES APPOINTMENTS (continued)**

- b. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following staff members to serve in the following **co-curricular clubs/activities at Roosevelt MS** during the 2011-2012 school year. All activities are contingent upon sufficient student enrollment. If the clubs are not active, all funds will be deleted and will be paid back to the district.

<u>Co-Curricular Advisor</u>	<u>Club/Activity</u>	<u>Stipend</u>
i. Vilceus, Nataesha	8 th Grade Class Sponsor	\$1,267.00
ii. Williams, Lauren	7 th Grade Class Sponsor	\$1,267.00

Appropriation in budget code: F2850 158 07 0000

- c. BE IT RESOLVED**, that that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following staff member to serve as a **Smart Scholar Mentor at Roosevelt HS** during the 2011-2012 school year. Position functions after school approximately eight (8) times per month not to exceed \$1,850.00. The rate for this position is based on the RTA contractual rate.

<u>Name</u>	<u>Rate</u>
i. O'Brien, Sean	\$38.05/hr

Funding Source: F2110-151-12-2153

2. RESCINDING OF COACHING

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby rescinds **Jeffrey Enck's appointment to Boys Varsity Football Assistant Coach for the 2011-2012 school year** (approved at the September 22, 2011 Board of Education agenda). This individual served no time and shall receive no compensation for this position.
- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby rescinds **Rashon Cook's appointment to Boys Junior Varsity Football Assistant Coach for the 2011-2012 school year** (approved at the September 22, 2011 Board of Education agenda). This individual served no time and shall receive no compensation for this position.
- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following individuals for **fall and winter season coaching** positions for the 2011-2012 school year. All athletic activities are based on sufficient student enrollment. If any activities are not active, the stipends will be rescinded and the funds will be paid back by employee.

i. Gbaud, Ebony

Position:	Boys Junior Varsity Football Assistant Coach
Season:	Fall / August 17, 2011 – November 27, 2011
Rate:	\$3,231.00

ii. Harper, Thomas

Position:	Boys Varsity Bowling Coach
Season:	Winter / November 16, 2011 – March 4, 2012
Rate:	\$2,906.00

iii. Woods, Akeem

Position:	Boys Junior Varsity Basketball Coach
Season:	Winter / November 16, 2011 – March 4, 2012
Rate:	\$3,321.00

iv. Cooke, Rashon

Position:	Boys Varsity Football Assistant Coach
Season:	Fall / August 17, 2011 – November 27, 2011
Rate:	\$4,605.00

Appropriation in budget code: A2855-158-08-001

SCHEDULE D**Certified Staff Tenure Recommendations****1. CERTIFIED STAFF REQUESTS FOR EXTENSION OF PROBATIONARY PERIOD**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves granting tenure to the following certified staff member:

i. Johnson, Amy

Tenure Area:	Teaching Assistant
Status:	Teaching Assistant
Location:	Centennial ES
Certification:	Teaching Assistant Level 1 Sept. 1, 2010 – Aug. 31, 2013
Hire Date:	March 27, 2009
Tenure Date:	March 27, 2012

SCHEDULE E**Substitute Teacher Recommendations**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear any of the following individuals for employment, all appointments will be terminated immediately.

**No Schedule E Actions Submitted
for January 12th, 2012
Board of Education Meeting**

SCHEDULE F**Adult / Continuing Education Resolutions****EPE (Employee Preparation Education)/WIA (Workforce Investment Area)
Program Resolutions****No Schedule F Actions Submitted
for January 12th, 2012
Board of Education Meeting****SCHEDULE G****Administrative Internships, Student Teachers, Student Observers,
Tutors/Federal Work Study Program Students**

Administrative Internship Candidates, Student Teachers, Student Observers, Tutors/Federal Work Study Students and Social Services Interns who will be completing their Field Placement assignments at Roosevelt UFSD are listed for information purposes only. All assignments function with no expense to the District and are subject to change at the discretion of the District. Roosevelt staff members requesting to complete their field placement assignment at Roosevelt UFSD must demonstrate to the District that their field placement assignment does not coincide with their work day schedule.

1. FIELD PLACEMENT ASSIGNMENTS**STUDENT OBSERVERS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following **Student Observers** to complete their field placement assignment at Roosevelt UFSD. The following students are not a full time employee of Roosevelt UFSD:

<u>Name</u>	<u>Attending School</u>	<u>Assigned School</u>
i. Del La Rosa, Margarita	SUNY Old Westbury	Centennial ES
ii. McGibbon, Emily	SUNY Old Westbury	Centennial ES
iii. Ohlman, Haily	SUNY Old Westbury	Centennial ES

TUTORS

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following **Smart Scholar Tutors** from SUNY Old Westbury and The Health & Welfare College Council of Long Island to complete their field placement assignment at the Roosevelt HS.

<u>Name</u>
i. Forakis, Despina
ii. McManus, Christina
iii. Schmidt, Kenneth
iv. Abhishek, Kuma

SCHEDULE H
Official Name Change for All Staff

**No Schedule H Actions Submitted for
for January 12th, 2012
Board of Education Meeting**

XII. ADJOURNMENT

TIME: _____

MOTION BY: _____

SECOND BY: _____

YEA: _____

NAY: _____

ABSTAIN: _____